



PURCHASE ORDER
MARIANO MARCOS STATE UNIVERSITY
 City of Batac 2906 Ilocos Norte



Supplier : NOVELTY ENTERPRISES Address : City of Batac TIN : 110-555-521-000			P.O. No. : 01101101-2022-06-370 Date : June 02, 2022 Mode of Procurement : NP-Small Value		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:			PR No.: 2022-01-045 (01101101)- various units		
Place of Delivery : MMSU, City of Batac Date of Delivery : within 10 calendar days upon receipt of P.O.			Delivery Term : FOB Destination Payment Term : N/30		
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
OSD-112-351	pc	KRAFT DOCUMENT ENVELOPE HARD, 7 x 11 inches	700	7.50	5,250.00
TOTAL					5,250.00
(Total Amount in Words): Five Thousand Two Hundred Fifty Pesos Only					
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.</p> <p align="right">BY AUTHORITY OF THE PRESIDENT</p>					
Conforme:  <u>NANCY S. VALDEZ</u> Signature over Printed Name of Supplier <u>6/8/22</u> Date			Very truly yours,  PRIMA R. FRANCO, Vice President for Academic Affairs SHIRLEY C. AGRUPIS President		
Fund Cluster : 01101101 Funds Available : _____ _____ IMELDA C. CORPUZ Chief, Accounting Office			ORS/BURS No. : _____ Date of the ORS/BURS: _____ Amount : _____		